

# TRAINING PROFILE 2018



A LOOK INTO OHS  
ACADEMY WITBANK,  
NELSPRUIT, BOKSBURG  
AND MEYERTON

Features

**INTRODUCTION TO OHS**

BEE Rating & Accreditation

**A USER FRIENDLY PROCESS**

OHS Staff Qualifications

Courses Offered



(00) 0 0123456 00000001 8



# OUR INSTITUTION

"Don't learn safety by accident ... "

## Introduction

OHS Academy Witbank, is situated on the corner of OR Tambo and Beatrix Street, Del Judor Proper, Witbank (opposite Tshwane University of Technology and on the same campus as Centruion Academy). Our campus has safe ample parking and can host up to 30 delegates per day. We also offer on-site training.

Our core business is to provide Safety Consulting, First Aid, Basic Fire and Occupational Health and Safety Training Services to all sectors of industry and individuals.

Our integrated management system is based on ISO 9001/4, ISO 14001/4 and OHSAS 15001/2. This system also includes a contractor's pack ready for implementation by contracting companies for projects at hand.

As it is not always practical to take your staff off site for training we can bring our training to you. We will make it as simple as a time, date and location to suite your requirements. OHS is a proud member of various bussiness & networking partners as well as BNI.

Accreditation was granted to Cheetah Systems CC on the 30th of November 2005 after all our systems were evaluated and found to comply with the requirements set by SAQA and HWSETA. A new company (SHEMASA) was established and is now trading as OHS Academy which was granted full accreditation during 2012.

OHS Academy now also provides **HR and IR related training in joint venture with GPM WITBANK** - for GPM training profile please email us.



## BEE & Accreditations

- We are currently a **LEVEL 4 BEE rating.**
- Our First Aid courses are accredited with the Department of Labour and HWSETA.
- HWSETA HW591PA125464
- DHE Department of Higher Education
- Our Safety Officers course is also an accredited course with SAIOSH

## Staff Experience

Management :

Dr. Nadine Dunn (Degree: Philosophiae Doctor in Educational Psychology)

Facilitators are subject matter experts and qualified Moderators and Assessors

General: Our staff are competent and experienced in various fields. They ensure you gain top-notch information.

Our trainers have years of personal hands on experience in safety and emergency medical services thus ensuring you of all relevant practical knowledge and skills.

# A USER FRIENDLY PROCESS

Fast, Effective and Secure

Our unique training process ensures fast bookings, effective training and secure online certification. Instantly at your fingertips.

At OHS Academy we work on quality assured systems that require teamwork from all stakeholders at OHS as well as our clients.

## OUR SYSTEM

### STEP 1: Request a quote

This can either be done via phone or email.

### STEP 2: COMPLETE BOOKING FORM

Booking forms can be requested from reception. Our modernized booking forms can be completed electronically or manually.

### STEP 3: RECEIVE AND PAY INVOICE

Upon receipt of your completed booking form you will be sent an invoice which must be paid before the final day of training.

### STEP 4: ATTEND OUR QUALITY TRAINING

All courses start at 8:00AM, unless otherwise specified.

### STEP 5: RECEIVE ONLINE CERTIFICATE

Certificates will be available within a few hours after successful completion of the training. Certificates will be emailed directly to the client vault system. All our certificates are digital and contain a unique QR Code for added security.

## IMPORTANT THINGS TO BRING ALONG

A valid Identification Book (we will make copies) or a clear copy emailed with your forms.

*Drivers licenses will not be accepted.*

## WHAT WE PROVIDE DURING TRAINING

Unlimited tea, coffee and water during breaks.

Lunch is available at an additional rate of R50 p/p

## WE ALSO OFFER ON-SITE TRAINING

For on-site training we require a minimum of 8 delegates per training group, A suitable indoor facility (with ample space and seating for delegates to complete practical assessments and written assessments).

## RESERVATIONS AND ENQUIRIES

Reservations:

Mari-Let  
Reception  
013 656 1584  
reception@ohsacademy.co.za

Finance:

Tanya  
Financial Manager  
013 656 1584  
finance@ohsacademy.co.za

Certifications:

Anna-Marie  
013 656 1584  
info@ohsacademy.co.za

Website:

www.ohsacademy.co.za

Nelspruit Branch:

Mariëtte Prinsloo  
Branch Manager  
073 616 3151  
mariette@ohsacademy.co.za

Boksburg Branch:

Dawn  
084 263 8974  
jhb@ohsacademy.co.za

## POPULAR COURSES

Below is a list of our most popular courses:

1. Basic Fire Fighting
2. Basic Health & Safety Principles for Employees
3. Basic Working at Heights
4. Confined Space Entry
5. Construction Regulations
6. Emergency & Evacuation Planning
7. Fire Marshall
8. Fire Watch for Hotworks
9. First aid Level 1 to 3
10. Hand Tool Safety
11. Hazardous Chemical Substance Awareness
12. Hazard Identification Risk Assessment
13. Incident Investigation
14. Job Safety Analysis
15. OHS Act Legal Liabilities
16. Safety Officers Training
17. SHE Representatives
18. Stacking & Storage
19. Supervising for Safety



South African Institute of  
Occupational Safety and Health  
**Course Accredited**